

Catholic Schools of the Diocese of Wichita PowerSchool

PowerSchool has been updated to provide parents with a “single sign-on” for your children. You will no longer need to login in to PowerSchool for each individual child. Instead, you create one account and “link” to your child/children and then access their PowerSchool information via one single sign-on.

All parents, regardless of the number of children you have, when logging on to PowerSchool for the first time will need to “create an account.”

Simply click on the “create account” button to start the process.

The screenshot shows the PowerSchool login page for the Catholic Diocese of Wichita. At the top left is the diocese logo, a teal square divided into four quadrants. To its right, the text reads "CATHOLIC DIOCESE OF WICHITA". Below this is the "PowerSchool" logo. The page contains several sections of text and links:

- A "STUDENTS" section with a link to "Sign In".
- A "PARENTS" section with a link to "Click here to create your account".
- A "PARENTS" section explaining Single Sign On (SSO) and a "Create Account" button.
- A "To sign in using the Username and Password that you created" section with a "Sign In" button.
- A section titled "How-to Create an SSO Account" with a "Watch a how-to video" link.
- A "Create an Account" section with a "Create Account" button.

Red callout boxes with arrows provide instructions:


- A box pointing to the "Click here to create your account" link says: "PARENTS The first time you sign in Click here to create your account".
- A box pointing to the "Create Account" button says: "Once your account is created, Enter the Username and Password that YOU created here".
- A box pointing to the "Sign In" button says: "Then click the Sign In button".
- A box pointing to the "Create Account" button says: "Create Account".

At the bottom of the page, there is a copyright notice: "Copyright © 2005 - 2011 Pearson Education, Inc., or its affiliate(s). All rights reserved."

Once you have created your account you will need to login to PowerSchool to access student information.

When you click the “Create Account” button, you will see the account creation page. Fill in necessary information and click the “Enter” button. If your account was created successfully, you will be taken back to the login screen where you can login using the Username and Password that YOU created.

If account creation is not successfully, you will be brought back to the account creation page to correct the necessary information.



Create Parent/Guardian Account


First Name	1. Enter your first name here	<input type="text" value="Jane"/>
Last Name	2. Enter your last name here	<input type="text" value="Smith"/>
Email	3. Enter your email here	<input type="text" value="jsmith@internetservice.com"/>
Desired User Name	4. Enter what you want your user name to be	<input type="text" value="jsmith"/>
Password	5. Enter what you want your password to be	<input type="text" value="try to get the gray box to turn green"/> <input style="background-color: #ccc; width: 40px; height: 20px; margin-left: 5px;" type="text"/>
Re-enter Password	6. Re-enter password entered above	<input type="text"/>

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

	Student Name	Access ID	Access Password	Relationship
7.	1. first child's name	last year's Parent UserID	last year's Parent Password	Choose <input type="button" value="v"/>
	2. second child's name	last year's Parent UserID	last year's Parent Password	Choose <input type="button" value="v"/>
	3.			-- Choose <input type="button" value="v"/>
	4.			-- Choose <input type="button" value="v"/>
	5.			-- Choose <input type="button" value="v"/>
	6.			-- Choose <input type="button" value="v"/>
	7.			-- Choose <input type="button" value="v"/>

note: last year you had a UserID and Password for each child. This year these will be used to give you "access" to your student information. Please enter these IDs and Passwords in the Access ID and Access Password boxes.



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Still have questions?

Please contact your child's school...